

WEST CREWKERNE PARISH COUNCIL

Incorporating Clapton, Hewish, Woolminstone, Roundham & Henley Manor

**NOTICE IS HEREBY GIVEN THAT WEST CREWKERNE PARISH COUNCIL
WILL HOLD AN ORDINARY COUNCIL MEETING IN THE CLAPTON AND WAYFORD VILLAGE HALL
AT 7.00pm on THURSDAY 23rd JANUARY 2025**

Rose Richards, Clerk to the Parish Council: 18th January 2025

ALL COUNCIL MEETINGS ARE OPEN TO MEMBERS OF THE PUBLIC AND THE PRESS

AGENDA

258 Members to receive apologies for absence and to approve the reasons given

259 To receive any Declarations of Interest (pecuniary or non-statutory Interests)

260 Open Forum including Somerset Councillors Reports

Members of the public can ask questions of, raise concerns, or make comments regarding the Parish Council. A speaker in the Open Forum may only represent his, her or their own point of view and shall not speak for more than 3 minutes. Issues raised may be referred to the Clerk to respond to within 10 working days or listed on a subsequent agenda.

261 Approve the Minutes of the Ordinary Council Meeting held 26th September 2024

262 Outstanding Items Update

- a) Update on the SID Funding
- b) Update on the bank signatory application
- c) Update on the ditch at Coppersfield bungalow

263 Planning Matters

West Crewkerne Parish Council is a Statutory Consultee for Planning Applications and as such does not make the final decision on any application. Any decisions and comments made by the Parish Council will be reported to the Planning Officer. Somerset Council is the Planning Authority and will issue the final decision notice.

- a) Members to resolve Applications received:
 - Application Reference: 24/02880/S73
Applicant: Mr Archie Jeffery
Location: Land And Buildings At Henley Manor Henley Road Crewkerne Somerset TA18 8PJ
Proposal: S73 application to vary conditions 2, 3, 4, 5, 8 and 9 to change site layout and approved house types in relation to planning approval 21/02940/FUL for Proposed demolition of agricultural buildings and the erection of 5 private dwellings with parking and gardens
Observations required by: 8 January 2025
 - Application Reference: 24/03010/FUL
Applicant: A H Warren Trust
Location: Land Adj Roundham Straight Crewkerne Somerset TA18 8RJ
Proposal: Proposed farm shop/cafe and associated parking
Observations required by: 4th February 2025
- b) Applications Decisions received: None
- c) Applications Awaiting Decision: None

264 Finance

Proposals:

- a) Members to note the January schedule of payments and approve the last two months bank reconciliations
- b) Members to approve the 2025/26 Budget and Precept amount
- c) Members to approve the 2025/26 Earmarked Reserves

265 Document Review

Proposal: Members to review and adopt the following policies:

- a) Safeguarding Statement
- b) Publication Scheme
- c) Retention and Disposal

266 Report from the Joint Burial Committee

267 Highways Matters and Flooding Issues

268 Members to decide if they meet the criteria to apply for a Community Flood Action Fund grant from the Somerset Rivers Authority

269 Public Rights of Way

270 Members to discuss the Review of SC Division boundaries

271 Meeting dates for 2025/26 to be agreed

272 Members to confirm the posts in Roundham to be used Speed Indicator Devices

273 Clerk's Report and Correspondence –

- Email sent to Highways asking if we can still use the post originally agreed for the SID that now has a horse and rider sign
- Email sent to Elan City requesting an update on their original quote
- Letter sent to owners of the ditch outside of Coppersfield bungalow asking them to clear the debris
- Local Plan Consultation received from Cllr S Ashton but the deadline had expired
- Email sent to Somerset Council chase the 2025/26 Precept Form
- Meeting held with Keir to discuss drain and gully clearing
- Email sent to Michelle Brooks re keeping West Crewkerne aligned with Crewkerne

Confidential Items

Proposal: Under Standing Orders 3d and 10xi the Parish Council resolves that in view of the confidential nature of the business to be transacted (legal, personal, or commercial), the press and public be excluded and they are instructed to withdraw.

274 Members to discuss and accept a quote for two Speed Indicator Devices

275 Date of Next Meeting: 27th March 2025