

## **WEST CREWKERNE PARISH COUNCIL**

**Incorporating Clapton, Hewish, Woolminstone, Roundham & Henley Manor**

### **Minutes of the Ordinary Council Meeting held 25th January 2024**

**Present:** Cllrs J. Borland, C. Broom, J. Archer, and J. Holt.

Also in attendance was one resident, Clerk to the Council R. Richards and County Councillor Steve Ashton

#### **174 Members to receive apologies for absence and to approve the reasons given (LGA 1972 s85(1))**

Apologies received from Cllr Freeman

#### **175 To receive any Declarations of Interest (pecuniary or non-statutory Interests) - None**

#### **176 Approve the Minutes of the Council Meetings held 23rd November 2023 (LGA 1972 sch 12, para 41(1))**

**Resolved:** Members approved the Minutes of the meeting held in November

**Proposed:** Cllr Broom **Seconded:** Cllr Holt **Vote:** 3-0-0

#### **177 Outstanding Items Update**

#### **178 Planning Matters**

West Crewkerne Parish Council is a Statutory Consultee for Planning Applications and as such does not make the final decision on any application. Any decisions and comments made by the Parish Council will be reported to the Planning Officer. South Somerset District Council is the Planning Authority and will issue the final decision notice.

##### **a) Members to resolve Applications received:**

- Application Reference: 23/03081/FUL  
Applicant: A H Warren Trust Ltd  
Location: Coombe Farm, Hill Dairy Hewish Lane West Crewkerne  
Proposal: Proposed permanent replacement of a temporary calf building  
Observations Required by: 10th January 2024

**Resolved:** Members had already given the clerk their support for the application so that the deadline could be met **Proposed:** Cllr Borland **Seconded:** Cllr Broom **Vote:** 3-0-0

##### **b) Applications Decisions received - None**

##### **c) Applications Awaiting Decision – None**

**Item 183** was dealt with prior to Item 179

#### **179 Finance**

Proposals:

- a) Members to approve the December payments and sign cheques
- b) Members to approve the bank reconciliations for November and December
- c) Members to approve the 2024/25 Budget and Precept requirement

**Resolved:** Members approved the payments totalling £865.70

**Proposed:** Cllr Borland **Seconded:** Cllr Holt **Vote:** 3-0-0

**Resolved:** Members approved the bank reconciliations for November and December

**Proposed:** Cllr Holt **Seconded:** Cllr Broom **Vote:** 3-0-0

**Resolved:** Members approved the 2024/25 Budget and Precept requirement which resulted in an extra 1p per annum per Band D Household

**Proposed:** Cllr Borland **Seconded:** Cllr Broom **Vote:** 3-0-0

## **180 Document Review**

Proposal: Members to review and adopt the following policies:

- a) Homeworking Policy – No Change
- b) Home Working Risk Assessment - Updated
- c) Safeguarding Statement - Updated
- d) Publication Scheme - Updated
- e) Retention and Disposal – Updated

**Resolved:** Members reviewed and adopted all five policies

**Proposed:** Cllr Borland **Seconded:** Cllr Broom **Vote:** 3-0-0

## **181 Report from the Joint Burial Committee**

Cllr Borland gave a short report, see appendix 2

## **182 Highways Matters**

- a) New drains fitted on the long straight to Clapton Farm towards the Toll House by the turning to Woolminstone are all blocked and do not continue up to the farm which floods more often.
- b) The section of the B3165 between the bends in the road at Coppersfield and before Hewish crossroads, new drains fitted either side have now increased flooding both sides of the road
- c) Cathole bridge near to the Wydale Factory since new power cable have been fitted the two drains have now blocked for the last two years and all Highways have done is put flood signs up

These matters were discussed in full during the public forum. Cllr Borland has arranged a meeting with Lee Norman from Somerset Council to explain WCPC's concerns.

## **183 Brief report from the LCN Meetings held 18th January 2024**

Cllr Borland gave a short report, see appendix 1

## **184 Clerk's Report and Correspondence –**

- Price of Grit Bins researched
- Highways chased about repainting the 30 mph signs on the road leading into Clapton
- Blocked gullies along Clapton Road and recent flooding reported to Highways
- Checked if there was any data available from Speed Detector Vans in Clapton but there is nothing
- Application for SID funding followed up and will now be decided by the Police Community Trust at the end of January

## **Confidential Items**

Proposal: Under Standing Orders 3d and 10xi the Parish Council resolves that in view of the confidential nature of the business to be transacted (legal, personal, or commercial), the press and public be excluded and they are instructed to withdraw.

## **185 Members to decide whether to purchase a Grit/Salt Bin for Hewish**

Members agreed in principle to purchase a bin for Hewish. Further information to be available for the March meeting.

## **186 Date of Next Meeting: 28th March 2024**

Meeting Closed at: 8.03pm