

West Crewkerne Parish Council

NOTICE IS HEREBY GIVEN THAT THE WEST CREWKERNE PARISH COUNCIL
ORDINARY COUNCIL MEETING WILL BE HELD AT THE CLAPTON AND WAYFORD VILLAGE HALL
AT 7.00pm on THURSDAY 23rd NOVEMBER 2023

Rose Richards, Clerk to the Parish Council: 17th November 2023

ALL COUNCIL MEETINGS ARE OPEN TO MEMBERS OF THE PUBLIC AND THE PRESS

(Public Bodies (Admission to Meetings) Act 1960)

SOLAR FARM AT MAHE FARM

A representative from Greentech Projects Holding UK Ltd has asked to address the meeting and answer residents' queries in regards to the proposed Solar Farm at Mahe Farm Wayford TA18 8QQ

PUBLIC FORUM

This provides an opportunity for members of the public to participate before the meeting by asking questions of, raising concerns and make comments, regarding the Parish Council. A speaker in the Public Forum may only represent his or her point of view and shall not speak for more than 5 minutes. The Chair of the meeting has absolute discretion to request the speaker to stop, or adjourn the Public Forum at any time. No decision can be taken on issues raised unless the matter is already an item on the agenda. As this is not part of the formal meeting minutes will not be produced.

Reports from Somerset County Councillors

County and District Councillors may give short verbal reports on matters affecting West Crewkerne.
Minutes will not be produced.

AGENDA

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health & Safety, Bullying & Harassment and Human Rights

- 148 To elect a chairperson to preside over the parish council meeting
- 149 To receive a signed declaration of acceptance of office from the meeting chairperson.
- 150 To consider applicants and resolve to co-opt [2] councillors to the parish council
- 151 To receive signed declarations of office from the co-opted councillor/s
- 152 To acknowledge that the meeting chairperson will resign the chair
- 153 To elect a chairperson of the parish council
- 154 To receive a signed declaration of acceptance of office from the chairperson.
- 155 To elect a Vice Chairman following the recent resignations
- 156 To receive the Vice Chairman's Declaration of Acceptance of Office
- 157 Members to receive apologies for absence and to approve the Reasons given (LGA 1972 s85(1))
- 158 To receive any Declarations of Interest (pecuniary or non-statutory Interests)
- 159 Approve the Minutes of the Council Meetings held 27th July and 12th October (LGA 1972 sch 12, para 41(1))

160 Outstanding Items Update

- a) Update on the caravan at Portway Cottages
- b) Update on the Enforcement Report re Caravan at Clapton Farm
- c) Members to approve the cost of the Chapter 8 Training for Cllr Freeman
- d) Members to agree the clerks offer to extend her Notice Period from one month to six months

161 Planning Matters

West Crewkerne Parish Council is a Statutory Consultee for Planning Applications and as such does not make the final decision on any application. Any decisions and comments made by the Parish Council will be reported to the Planning Officer. South Somerset District Council is the Planning Authority and will issue the final decision notice.

- a) Members to resolve Applications received:
 - Application Reference: 23/02509/HOU
 - Applicant: Mr & Mrs D Oldridge
 - Location: Horwill House Axe Road Drimpton Crewkerne Somerset DT8 3RJ
 - Proposal: Proposed Extension and Alterations
 - Observations Required by: 26th October 2023
- b) Applications Decisions received
22/02315/HOU Boughbeeche Clapton Road West Crewkerne TA18 8PS – Permitted with Conditions
- c) Applications Awaiting Decision - None

162 Finance

Proposals:

- a) Members to approve the October and November payments and sign cheques
- b) Members to approve the bank reconciliations for August, September, October, and November

163 Document Review

Proposal: Members to review and adopt the following policies:

- a) Information and Data Protection Policy
- b) Training Policy
- c) Equality and Diversity Policy
- d) Abusive, unreasonable, and vexatious complaints Policy
- e) Freedom of Information
- f) Disciplinary Procedures
- g) Grievance Procedure
- h) Dignity At Work

164 Report from the Joint Burial Committee

165 Highways Matters including the block drains along Clapton Road

166 Members to consider a request for funding support from the Citizens Advice Somerset

167 Brief report from the LCN Meetings held September and November

168 Members to consider Somerset Council's letter regarding Asset and Service Devolution

169 Clerk's Report and Correspondence –

- Photos and a map of the desired location for the SIDs in Roundham sent to Highways

- Email sent to Avon and Somerset Police asking them if can provide any reports from the SIDs used in Clapton
- Deterioration of 30mph road markings reported to Highways asking them to repaint the signs to remind motorists of the speed limit
- Details of the Elan specifications for the SIDs sent to Highways
- Application for funding for the SIDs in Roundham submitted to Avon and Somerset Police

Confidential Items

Proposal: Under Standing Orders 3d and 10xi the Parish Council resolves that in view of the confidential nature of the business to be transacted (legal, personal or commercial), the press and public be excluded and they are instructed to withdraw.

170 Members to decide whether to accept the quote from Elan City for Speed Indicator Devices

171 NJC 2023/24 Pay Agreement to be discussed and salary agreed for the Clerk

172 Employment Terms for the replacement Clerk to be agreed so that the vacancy can be advertised

173 Date of Next Meeting: 25th January 2024