

# West Crewkerne Parish Council

NOTICE IS HEREBY GIVEN THAT THE WEST CREWKERNE PARISH COUNCIL  
ORDINARY COUNCIL MEETING WILL BE HELD AT THE CLAPTON AND WAYFORD VILLAGE HALL  
AT 7.00pm on THURSDAY 12th OCTOBER 2023

*Rose Richards, Clerk to the Parish Council: 6th October 2023*

## ALL COUNCIL MEETINGS ARE OPEN TO MEMBERS OF THE PUBLIC AND THE PRESS

(Public Bodies (Admission to Meetings) Act 1960)

### PUBLIC FORUM

This provides an opportunity for members of the public to participate before the meeting by asking questions of, raising concerns and make comments, regarding the Parish Council. A speaker in the Public Forum may only represent his or her point of view and shall not speak for more than 5 minutes. The Chair of the meeting has absolute discretion to request the speaker to stop, or adjourn the Public Forum at any time. No decision can be taken on issues raised unless the matter is already an item on the agenda. As this is not part of the formal meeting minutes will not be produced.

### Reports from Somerset County Councillors

County and District Councillors may give short verbal reports on matters affecting West Crewkerne.  
Minutes will not be produced.

### AGENDA

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health & Safety, Bullying & Harassment and Human Rights*

**148 Members to receive apologies for absence and to approve the Reasons given (LGA 1972 s85(1))**

**149 To receive any Declarations of Interest (pecuniary or non-statutory Interests)**

**150 Approve the Minutes of the Council Meeting Held 27th July 2023 (LGA 1972 sch 12, para 41(1))**

### **151 Outstanding Items Update**

- a) Update on the caravan at Portway Cottages
- b) Update on the Enforcement Report re Caravan at Clapton Farm

### **152 Planning Matters**

West Crewkerne Parish Council is a Statutory Consultee for Planning Applications and as such does not make the final decision on any application. Any decisions and comments made by the Parish Council will be reported to the Planning Officer. South Somerset District Council is the Planning Authority and will issue the final decision notice.

- a) Members to resolve Applications received:
  - Application Reference: 23/02509/HOU  
Applicant: Mr & Mrs D Oldridge  
Location: Horwill House Axe Road Drimpton Crewkerne Somerset DT8 3RJ  
Proposal: Proposed Extension and Alterations  
Observations Required by: 26th October 2023
- b) Applications Decisions received  
22/02315/HOU Boughbeech Clapton Road West Crewkerne TA18 8PS – Permitted with Conditions
- c) Applications Awaiting Decision - None

### **153 Finance**

Proposals:

- a) Members to approve the October payments and sign cheques
- b) Members to approve the bank reconciliations for August and September

### **154 Document Review**

Proposal: Members to review and adopt the following policies:

- a) Information and Data Protection Policy
- b) Training Policy
- c) Equality and Diversity Policy
- d) Abusive, unreasonable, and vexatious complaints Policy

### **155 Report from the Joint Burial Committee**

### **156 Highways Matters**

### **157 Brief report from the recent LCN Meeting held 21st September**

### **158 Clerk's Report and Correspondence –**

- Photos and a map of the desired location for the SIDs in Roundham sent to Highways
- Email sent to Avon and Somerset Police asking them if can provide any reports from the SIDs used in Clapton
- Deterioration of 30mph road markings reported to Highways asking them to repaint the signs to remind motorists of the speed limit
- Details of the specifications for the SIDs sent to Highways

### **159 Date of Next Meeting: 23rd November 2023**