

# West Crewkerne Parish Council

## Minutes of the Ordinary Council Meeting held 23rd March 2023

**Present:** Cllrs J. Borland (Chair), D. Yeomans, F. Freeman and C. Broom

Also in attendance was one resident County Councillor S Ashton, and Clerk to the Council R. Richards

### **97 Members to receive apologies for absence and to approve the Reasons given (LGA 1972 s85(1))**

All councils were present so no apologies received

### **98 To receive any Declarations of Interest (pecuniary or non-statutory Interests)**

No Declarations of interest were received

### **99 To approve the Minutes of the Council Meeting Held 26th January 2023 (LGA 1972 sch 12, para 41(1))**

**Resolved:** Members approved the Minutes of the Ordinary Council Meeting held 26th January 2023

**Proposed:** Cllr Freeman **Seconded:** Cllr Broom **Vote:** 4-0-0

### **100 Members to fill the vacancies on the council by co-option**

**Resolved:** Members agreed to co-opt Julie Archer and Jackie Holt

**Proposed:** Cllr Borland **Seconded:** Cllr Yeomans **Vote:** 4-0-0

### **101 To receive Declaration of Acceptance of Office from co-opted members**

Declaration of Acceptance of Office was received from Julie Archer

### **102 Outstanding Items Update**

a) Update on flooding reported to SCC by Clerk.

Cllrs reported that there is still not been any work carried out to rectify the flooding

b) Update on meeting with Highways and the Road Safety Officer regarding speeding through Roundham, members to consider the information provided by Elan City Radar and decide if they want to take this further.

It was felt that a permanent solar powered SID would be the best option. **Action:** Clerk to contact Highways about using their posts and if planning permission is required. Also to contact Roundham residents to ask if the recently installed temporary SID is helping.

c) Update on the arrangements for the Coronation of King Charles celebrations

Cllr Borland confirmed that arrangements have been completed and leaflets distributed to residents

### **103 Planning Matters**

West Crewkerne Parish Council is a Statutory Consultee for Planning Applications and as such does not make the final decision on any application. Any decisions and comments made by the Parish Council will be reported to the Planning Officer. South Somerset District Council is the Planning Authority and will issue the final decision notice.

a) Members to resolve Applications received –

- Application Reference: 23/00167/FUL

Applicant: Mrs A C Barrett

Location: Higher Bridge Farm Axe Road Drimpton DT6 3RJ

Proposal: Erection of a single storey extension to side of bungalow with alterations. Removal of existing static caravan and siting of a new lodge home to be used as a granny annexe. Change of use of section of adjoining land to provide garden to rear of bungalow and additional small area for annexe.

Replacement of existing flat roof with new pitched roof over existing garage with the erection of a log store attached. Alterations & extension to existing boot room with new roof over (Revised scheme of 22/01589/HOU)

Observations Required by: 1st March 2023

Response already sent to Planning following instructions from Councillors - No observations/support

- Application Reference: 23/00377/HOU and 23/00378/LBC  
Applicant: Mr & Mrs Andrew & Olga Eastwood  
Location: The Granary Henley Manor Henley Crewkerne TA18 8PQ  
Proposal: Proposed window alteration to raise window head height and addition of a balcony, both on the south elevation  
Observations Required by: 15th March 2023

Response already sent to Planning following instructions from Councillors – No observations/support

- b) Applications Decisions received - None
- c) Applications Awaiting Decision  
22/02315/HOU Boughbeeche Clapton Road West Crewkerne TA18 8PS – Awaiting Decision

#### 104 Finance

Proposals:

- a) Members to approve the March payments and sign cheques
- b) Members to approve the February and March bank reconciliations
- c) Members to accept the Insurance renewal quote – Quote from Zurich accepted
- d) Members to approve the 2022/23 figures for the Annual Return

**Resolved:** Members approved the March payments totalling £676.92

**Proposed:** Cllr Freeman **Seconded:** Cllr Broom **Vote:** 4-0-0

**Resolved:** Members approved the February and March bank reconciliations

**Proposed:** Cllr Borland **Seconded:** Cllr Broom **Vote:** 4-0-0

**Resolved:** Members approve the 2022/23 figures prepared ready for the Annual Return

**Proposed:** Cllr Freeman **Seconded:** Cllr Broom **Vote:** 4-0-0

#### 105 Document Review

Members to review and adopt the following policies:

- a) Financial Regulations
- b) Recording of Decisions made by Officers – No change
- c) Standing Orders – No change

All documents have been checked for website accessibility

**Resolved:** Members adopted all three policies **Proposed:** Cllr Borland **Seconded:** Cllr Freeman **Vote:** 4-0-0

#### 106 Joint Burial Committee Update

Cllr Borland reported that the planned removal of the ash die back trees has taken place. The work repointing left hand chapel has been completed, the change of use of the lodge building has been approved and the remedial work on the ground floor of the lodge is well under way.

#### 107 Members to decide on how/where they want the book of condolence kept

Send to Crewkerne Museum – **Action:** Clerk to organise this

#### 108 Chairman to report on the issues of bus/rail connectivity in West Crewkerne

The current bus service follows different routes, it goes through Clapton 6 times a day (3 return journeys). The service also goes through Roundham but doesn't pick up. **Action:** Clerk to write to South West Coaches to find out if they would pick up in Roundham

#### 109 Members to consider the Clerk's Homeworking risk assessment report

Cllrs were happy with the risk assessment and felt there were no issues to be addressed

### **110 Highway Matters**

The block culvert at Clapton Gate is still causing problems, this has recently been inspected by Highways but no action taken yet. Flooding that Wyedale and Coppersfield Bungalow is still causing a problem as if the flooding at Dunsham lane. Highways response is that the problem has been assessed as not urgent but still needs attention so works will be done at a later date.

The hedge at Fuzzy Ground was discussed at it is getting really high and subsequently forcing lorries to use the middle of the road.

### **111 Clerk's Report and Correspondence**

All items from the clerk report had been dealt with earlier in the meeting with the exception of an email that was sent to Highways asking them to remove discarded road signs following a report received from a concerned resident.

### **Confidential Items**

Proposal: Under Standing Orders 3d and 10xi the Parish Council resolves that in view of the confidential nature of the business to be transacted (legal, personal or commercial), the press and public be excluded and they are instructed to withdraw.

### **112 Update of calculations for Crewkerne Cemetery precept**

Cllr Borland reported that West Crewkerne's contribution towards the upkeep of Townsend Cemetery is based on the number of Band D properties in Crewkerne and West Crewkerne. For 2023/24 West Crewkerne are paying 7% of the overall cost, with Crewkerne covering 93%. The history behind West Crewkerne Parish Council joint ownership of the cemetery together with Crewkerne Town Council was discussed in full as was whether the current arrangement was still relevant.

### **113 Date of Next Meeting: Annual Parish and Council Meeting 25th May 2023**

Meeting Closed at: 8.45pm