

# West Crewkerne Parish Council

NOTICE IS HEREBY GIVEN THAT THE WEST CREWKERNE PARISH COUNCIL  
ORDINARY COUNCIL MEETING WILL BE HELD AT THE CLAPTON AND WAYFORD VILLAGE HALL  
AT 7.00pm on THURSDAY 24th November 2022

*Rose Richards, Clerk to the Parish Council: 18th November 2022*

## ALL COUNCIL MEETINGS ARE OPEN TO MEMBERS OF THE PUBLIC AND THE PRESS

(Public Bodies (Admission to Meetings) Act 1960)

### PUBLIC FORUM

This provides an opportunity for members of the public to participate before the meeting by asking questions of, raising concerns and make comments, regarding the Parish Council. A speaker in the Public Forum may only represent his or her point of view and shall not speak for more than 5 minutes. The Chair of the meeting has absolute discretion to request the speaker to stop, or adjourn the Public Forum at any time. No decision can be taken on issues raised unless the matter is already an item on the agenda. As this is not part of the formal meeting minutes will not be produced.

### Reports from County and District Councillors

County and District Councillors may give short verbal reports on matters affecting West Crewkerne.  
Minutes will not be produced.

### AGENDA

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health & Safety, Bullying & Harassment and Human Rights*

**063 Members to receive apologies for absence and to approve the Reasons given (LGA 1972 s85(1))**

**064 To receive any Declarations of Interest (pecuniary or non-statutory Interests)**

**065 Approve the Minutes of the Council Meeting Held 29th September 2022 (LGA 1972 sch 12, para 41(1))**

#### **066 Outstanding Items Update**

- a) Blocked culvert opposite Fairview, Clapton Gate
- b) Dead oak tree at Woolminstone has now been attended to
- c) Blocked drain at Higher Woolminstone Farm
- d) Update on the removal of the caravan at Watery Lane

#### **067 Planning Matters**

West Crewkerne Parish Council is a Statutory Consultee for Planning Applications and as such does not make the final decision on any application. Any decisions and comments made by the Parish Council will be reported to the Planning Officer. South Somerset District Council is the Planning Authority and will issue the final decision notice.

- a) Members to resolve Applications received - None
- b) Applications Decisions received
  - 22/01334/FUL Land At Peckmoor Farm Henley Cross Crewkerne – Approved
  - 22/02454/OUT 1 And 2 Portway Cottages Cathole Bridge Road Crewkerne – Refused
- c) Applications Awaiting Decision
  - 22/02315/HOU Boughbeeche Clapton Road West Crewkerne TA18 8PS – Awaiting Decision
  - 22/02536/FUL 1 & 2 Portway Cottages Cathole Bridge Road Crewkerne – Awaiting Decision

## **068 Finance**

Proposals:

- a) Members to approve the November payments and sign cheques
- b) Members to approve the bank reconciliations
- c) Members to consider the 2023/24 budget proposal

## **069 Members to pass a resolution to sign up to the civility and respect pledge**

## **070 Document Review**

Members to review and adopt the following policies:

- a) Freedom of Information Policy
- b) Disciplinary Procedures
- c) Grievance Policy
- d) Dignity at Work Policy

## **071 Highway Matters**

- a) Update of Speed Indicator Devices
- b) Update on the installation of the 'Road Liable to Flooding' signs on the B3165 – Now fitted
- c) Update on the arrangements with SCC for a Speed check in Roundham
- d) Maiden Beech Crossroads Small Improvement Scheme

## **072 Members to consider whether to nominate someone for the Somerset Emergency Community Contact database**

## **073 Members to consider a request for a Defibrillator for the old phone box in Hewish**

## **074 Chairman to give a report on the 'Introduction to Rights of Way legislation' she attended in November**

## **075 Clerk's Report and Correspondence**

### **Confidential Items**

Proposal: Under Standing Orders 3d and 10xi the Parish Council resolves that in view of the confidential nature of the business to be transacted (legal, personal or commercial), the press and public be excluded and they are instructed to withdraw.

## **076 Cllr Freeman to report on his findings in respect of a possible breach of planning**

## **077 Members to consider increasing the Clerk's salary in line with the NJC Pay Scales for 2022/23**

## **078 Date of Next Meeting: 26th January 2023**