

West Crewkerne Parish Council

Minutes of the Ordinary Council Meeting held 24th March 2022

Present: Cllrs J. Borland (Chair), D. Yeomans, C. Broom, F. Freeman and R. Franklin

In attendance: Clerk to the Council R. Richards and County Councillor Mike Best

Cllr Borland (Chair) thanked Cllr. Franklin for his three years as a West Crewkerne Councillor

013 Members to receive apologies for absence and to approve the Reasons given (LGA 1972 s85(1))

Apologies received from Cllr Santini and Sue Osborne and reasons given approved

014 To receive any Declarations of Interest (pecuniary or non-statutory Interests)

Cllr Broom declared a personal interest in planning applications 21/02758/FUL and 22/00159/HOU

015 To approve the Minutes of the Council Meeting Held 27th January 2022 (LGA 1972 sch 12, para 41(1))

Resolved: Members approved the Minutes of the Ordinary Council Meeting held 27th January 2022

Proposed: Cllr Yeomans **Seconded:** Cllr Freeman **Vote:** 5-0-0

016 Outstanding Items Update

a) Update on blocked culvert opposite Fairview, Clapton Gate

This was originally reported in November 2021 but repairs still have not been carried out.

Action: Cllr Broom to find reference number from when it was reported so this can be followed up.

017 Planning Matters

West Crewkerne Parish Council is a Statutory Consultee for Planning Applications and as such does not make the final decision on any application. Any decisions and comments made by the Parish Council will be reported to the Planning Officer. South Somerset District Council is the Planning Authority and will issue the final decision notice.

• Applications

Application No: 21/00159/OUT - Applicant: Mr & Mrs Peter & Elaine Smith

Proposal: Outline application for the formation of access and erection of low energy dwelling.

Location: Land South Of Butlers Orchard Hewish Lane Hewish Crewkerne Somerset

Comments required by: Extended to 14th March 2022

Resolved: Members have already agreed to support this application and sent their response to Planning

Application No: 21/02758/FUL - Applicant: Mr Johnson

Proposal: Demolish existing agricultural barn and erect new dwelling and single garage.

Location: Farm Buildings Lyminster Woolminstone Crewkerne Somerset

Comments required by: 11th March 2022

Resolved: Members have already agreed to support this application and sent their response to Planning

Application No: 22/00489/HOU - Applicant: Mr Goodwin

Proposal: Alterations and the erection of a single storey extension to side and rear of dwelling, re-roof garage (Revised Application)

Location: Butlers Orchard Hewish Lane West Crewkerne TA18 8QT

Comments required by: 23rd March 2022

Resolved: Members agreed to support the application

Proposed: Cllr Borland **Seconded:** Cllr Freeman **Vote:** 5-0-0

Application No: 22/00159/HOU - Applicant: Mrs Taylor

Proposal: The proposed erection of 1 No. dwelling for use as holiday accommodation

Location: Barn, Watery Lane Hewish Crewkerne

Comments required by: 1st April 2022

Resolved: Members decided to object to the application on the basis that a holiday home will not help with the sustainable community (NPPF - 8 b) **Proposed:** Cllr Borland **Seconded:** Cllr Yeomans **Vote:** 3-0-2

- **Decisions:** None received
- **Awaiting decision** - 21/02940/FUL Land And Buildings At Henley Crewkerne Somerset

018 Highway Matters

a) Members to discuss Small Improvement Scheme and the report on speeding through Roundham Cllr Yeomans had obtained information which showed there had been ten reported accidents between 2012 and 2020. One had been serious, on the bend from Roundham to Cathole Bridge Road. The cause was speeding.

Action: To chase for the original plan showing 30mph to be implemented.

b) Members to discuss flooding on the B3165 Cllr Borland meet with the chairman of Wayford to discuss the flooding. Although a lot of drains have been cleared the road is still liable to flood. Warning signs 'Road Liable to Flooding' are due to be put up.

The dead oak tree overhanging the road opposite Higher Woolminstone Farm was discussed. Cllr Borland to find out from highways if this is a highways issue or the land owners responsibility.

019 Enforcement notice issued in respect of the caravan at Watery Lane in Hewish

Helen Mason at SSDC has come to a verbal agreement with the owner to disconnect all services by 24 March and remove the caravan by 24 April 2022.

020 Finance

Proposals:

- a) Members to approve the March payments and sign cheques
Resolved: Members approved the March payments **Proposed:** Cllr Borland **Seconded:** Cllr Franklin **Vote:** 5-0-0
- b) Members to approve the bank reconciliations – Postponed as Bank Statements were not available
- c) Members to accept the quote from Zurich Insurance for 2022-23
Resolved: Members accepted the quote **Proposed:** Cllr Borland **Seconded:** Cllr Freeman **Vote:** 5-0-0
- d) To approve the latest NALC Pay Award giving a 1.75% increase to the Clerk, back dated to her start date
Resolved: Members approved the back dated pay award
Proposed: Cllr Borland **Seconded:** Cllr Franklin **Vote:** 5-0-0

021 Document Review

Members to review and adopt the following policies:

- a) Financial Regulations
- b) Standing Orders
- Resolved:** Members adopted both policies **Proposed:** Cllr Borland **Seconded:** Cllr Broom **Vote:** 5-0-0

022 Date for the Annual Council Meeting

Members to decide on the date for the Annual Council Meeting which must be held within 14 days after, the day on which the councillors elected take office on 9th May 2022.

It was agreed that the meeting would be moved from 26th May to the Friday 20th May to meet the deadline.

Cllr Franklin took the opportunity to thank to current clerk and the previous clerk for all their hard work

023 Chairman to give a brief report on the Fraud Safety Webinar she recently attended

14,000 incidents of fraud are reported each day, £7 billion has been lost to individuals, fraud made up 42% of all crime reported in the last 12 months, 70% of fraud is via the telephone, fraud is not only about money it is also about obtaining your personal data.

The Golden rules to avoid fraud are as follows:

If it sounds too good to be true it probably is, for instance if you are told you have won in a lottery you never entered don't pay a fee to collect the winnings. Be careful if you are being time pressured. Don't pay in crypto currency or bitcoin. Don't put large amounts on gift cards or vouchers. Never give out your personal data. If in doubt ask for advice from a relative or friend, or phone the police on 101. Rely on your instincts and don't be pressured.

024 Correspondence

- a) Various e-mails, HMRC Log updated, VAT 126 registration number obtained from HMRC, preparing Financial Regulations and Standing Orders for approval.

025 Date of Next Meeting: Friday 20th May 2022

Meeting Closed at: 8.10pm

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