

# West Crewkerne Parish Council

NOTICE IS HEREBY GIVEN THAT THE WEST CREWKERNE PARISH COUNCIL  
ORDINARY COUNCIL MEETING WILL BE HELD AT THE CLAPTON AND WAYFORD VILLAGE HALL  
AT 7PM ON THURSDAY 24th MARCH 2022

*Rose Richards, Clerk to the Parish Council: 19th March 2022*

## ALL COUNCIL MEETINGS ARE OPEN TO MEMBERS OF THE PUBLIC AND THE PRESS

(Public Bodies (Admission to Meetings) Act 1960)

### PUBLIC FORUM

This provides an opportunity for members of the public to participate before the meeting by asking questions of, raising concerns and make comments, regarding the Parish Council. A speaker in the Public Forum may only represent his or her point of view and shall not speak for more than 5 minutes. The Chair of the meeting has absolute discretion to request the speaker to stop, or adjourn the Public Forum at any time. No decision can be taken on issues raised unless the matter is already an item on the agenda. As this is not part of the formal meeting minutes will not be produced.

### Reports from County and District Councillors

County and District Councillors may give short verbal reports on matters affecting West Crewkerne.  
Minutes will not be produced.

### AGENDA

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health & Safety, Bullying & Harassment and Human Rights*

**013 Members to receive apologies for absence and to approve the Reasons given** (LGA 1972 s85(1))

**014 To receive any Declarations of Interest (pecuniary or non-statutory Interests)**

**015 To approve the Minutes of the Council Meeting Held 27th January 2022** (LGA 1972 sch 12, para 41(1))

**016 Outstanding Items Update**

a) Update on blocked culvert opposite Fairview, Clapton Gate

**017 Planning Matters**

West Crewkerne Parish Council is a Statutory Consultee for Planning Applications and as such does not make the final decision on any application. Any decisions and comments made by the Parish Council will be reported to the Planning Officer. South Somerset District Council is the Planning Authority and will issue the final decision notice.

- **Applications**

Application No: 21/00159/OUT

Applicant: Mr & Mrs Peter & Elaine Smith

Proposal: Outline application for the formation of access and erection of low energy dwelling.

Location: Land South Of Butlers Orchard Hewish Lane Hewish Crewkerne Somerset

Comments required by: Extended to 14th March 2022

Application No: 21/02758/FUL

Applicant: Mr Johnson

Proposal: Demolish existing agricultural barn and erect new dwelling and single garage.

Location: Farm Buildings Lyminster Woolminstone Crewkerne Somerset

Comments required by: 11th March 2022

Application No: 22/00489/HOU

Applicant: Mr Goodwin

Proposal: Alterations and the erection of a single storey extension to side and rear of dwelling, re-roof garage (Revised Application)

Location: Butlers Orchard Hewish Lane West Crewkerne TA18 8QT

Comments required by: 23rd March 2022

Application No: 22/00159/HOU

Applicant: Mrs Taylor

Proposal: The proposed erection of 1 No. dwelling for use as holiday accommodation

Location: Barn, Watery Lane Hewish Crewkerne

Comments required by: 1st April 2022

- **Decisions**

- **Awaiting decision**

21/02940/FUL Land And Buildings At Henley Crewkerne Somerset

**018 Highway Matters**

- a) Members to discuss Small Improvement Scheme and the report on speeding through Roundham
- b) Members to discuss flooding on the B3165

**019 Enforcement notice issued in respect of the caravan at Watery Lane in Hewish**

**020 Finance**

Proposals:

- a) Members to approve the March payments and sign cheques
- b) Members to approve the bank reconciliations
- a) Members to accept the quote from Zurich Insurance for 2022-23
- b) To approve the latest NALC Pay Award giving a 1.75% increase to the Clerk, back dated to her start date

**021 Document Review**

Members to review and adopt the following policies:

- a) Financial Regulations
- b) Standing Orders

**022 Date for the Annual Council Meeting**

Members to decide on the date for the Annual Council Meeting which must be held within 14 days after, the day on which the councillors elected take office on 9th May 2022

**023 Chairman to give a brief report on the Fraud Safety Webinar she recently attended**

**024 Correspondence**

- a) Various e-mails, HMRC Log updated, VAT 126 registration number obtained from HMRC, preparing Financial Regulations and Standing Orders for approval.

**025 Date of Next Meeting: 26th May 2022**