

Minutes of the Annual Parish Meeting and the Parish Council Meeting held on Tuesday 4<sup>th</sup>  
May 2021 Via Zoom

Mrs Julia Borland (Parish Councillor)  
Mr Frank Freeman (Parish Councillor)  
Mr Roger Franklin (Parish Councillor)  
Mr Don Yeomans (Parish Councillor)  
Mrs Caroline Broom (Parish Councillor)

**Also present**

Miss Jackie Parsons (Parish Clerk)

**ANNUAL PARISH MEETING**

**1. Election of a Chairman to preside over the Annual Parish Meeting**

Julia Borland was elected as Chairman to preside over the meeting by the other Parish Councillors

**2. Apologies for Absence**

Apologies received from Mike Best (Somerset County Councillor).

**3. To approve the minutes of the Annual Parish Meeting held on the 14<sup>th</sup> July 2020**

Minutes approved as a true and accurate record and they were proposed for adoption by Don Yeomans and seconded by Frank Freeman. All Parish Councillors were in favour of the proposal.

**4. To receive reports from any parish organisation present**

No parish organisations present

**5. To receive a report from the Chairman of the West Crewkerne Parish Council**

The Chairman of the Parish Council Mrs J Borland read out the report she had compiled and she stated she would also forward a copy to the Clerk and all the Parish Councillors.

**6. Public Open Forum**

There were no members of the public present.

**7. To confirm that the next Annual Parish Meeting will be held on Tuesday 10<sup>th</sup> May 2022 at Clapton and Wayford Village Hall at 7.00pm.**

The date confirmed.

**PARISH COUNCIL MEETING**

**1. The election of a Chairman, Vice-Chairman and Joint Burial Committee members.**

Mrs Julia Borland was proposed as Chairman by Mr D Yeomans and seconded by Mr R Franklin no other nominations for the post put forward.

Mr Don Yeomans was proposed as Vice-Chairman by Mrs J Borland and seconded by Mrs C Broom no other nominations for the post put forward.

Joint Burial Board Candidates are Mrs J Borland, Mrs C Broom and Mr F Freeman they are all willing to stand again. Proposed by Mr D Yeomans and seconded by Mr R Franklin. They were duly elected.

**2. Apologies for Absence**

Apologies from Mr M Best (Somerset County Councillor).

**3. Public Open Forum – Each member of the public present is entitled to speak once only, in respect of business itemised on the agenda and shall not speak for more than 5 minutes.**

No members of the public present.

**4. Declarations of Interest in items on the agenda (Pecuniary or non-statutory Interests).**

No declarations from any of the Parish Councillors.

**5. To approve the minutes of the Parish Council Meeting held on the 9th March 2021**

The minutes were proposed for approval by Mrs C Broom and seconded by Mr F Freeman and approved by all the Parish Councillors.

#### **6. Matters arising from the minutes not covered elsewhere on the Agenda.**

Mrs J Borland stated she had been invited to attend a meeting with Network Rail and two members of the Crewkerne Council on the 27<sup>th</sup> May with regards to the diversion of the footpath linked with the Kithill development Crewkerne. This footpath is in West Crewkerne Parish. The Chairman Mrs J Borland will report back to Councillors what was discussed after the meeting.

#### **7. Planning Matters**

West Crewkerne Parish Council is a Statutory Consultee for Planning Applications and as such does not make the final decision on any application. Any decisions and comments made by the Parish Council will be fed into the planning process and added to the report by the Planning Officer. South Somerset District Council is the Planning Authority and will issue the final decision notice (Planning Determination) once their investigations into the application, consultation period and decision making process has been completed.

A). Fuzzy Ground and concerns raised.

Any further information on the enforcement of the original planning application?

Mrs J Borland had received an email from Heather Nesbitt the case officer on this case and a site visit had been made and a further visit was planned for the 27<sup>th</sup> May before presenting the case to Legal for advice and follow up.

B): 20/03273/FUL Land at Os4600 Peckmoor Farm Henley, Crewkerne Somerset.

Use of land for siting of 3 holiday lodges and formation of hard standings and trackways.

**Awaiting decision.**

#### **8. Highway Matters**

Roundham

The Clerk had received a reply from the Small Improvement Scheme and they had just received the data from the Police and they were in the process of looking at this data. Mr D Yeomans stated that this scheme had been finished six months ago and the Parish Council still had had no follow up report from Somerset County Council and no definite date when they were going to carry out their own speed monitoring. Mr D Yeomans asked the clerk to go back to the Small Improvement Scheme team and asked them for their comments on the Police Data and for a definite date when they were going to do their speed checks. The clerk also stated that she had been in contact with the speed monitoring department in Somerset County Council to ask about a speed monitoring check for the Parish Council at Roundham. The clerk was going to ask for the monitoring to be carried out in the last week of June when we have come out of the next stage of lockdown. Mr D Yeomans stated that was acceptable and to ask the questions of the speed monitoring that he had requested from the Police data. The Clerk will follow up.

#### **9. Reports from Councillors, including District and County Councillors.**

Mrs C Broom stated that the missing piece from the bridge over the ford at Woolminstone had been filled in and several pot holes around about had been filled in and the work had been carried out quickly.

Mr D Yeomans stated that there was a problem with Wyedale Plastics on the Cathole Bridge Road. The management has started operating the factory at night causing noise and light pollution. Mr D Yeomans had been contacted by Mr & Mrs T\_Dommett who live approximately 50 yards from the factory. The environmental health inspector had been out and checked the noise levels. Mr & Mrs Dommett had also contacted Mrs Sue Osborne (South Somerset District Councillor), but Mr D Yeomans stated that nothing appears to have

been done about the problem and he was going to ask Mrs S Osborne if there was anything to report.

Mrs J Borland stated she would follow up the matter with Mrs S Osborne.

Mr F Freeman stated that the new drainage on the B3165 has worked well. As a representative for West Crewkerne Parish Council on the board of the Almshouses in Crewkerne, the board has not met this year either face to face or via Zoom. Year 4 of a project to refurbish the Almshouses has now been completed at a cost of £200,000, total of 8 single dwellings. The Board is now saving for a deposit to purchase a property for a married couple.

Mr R Franklin stated that Fuzzy ground still appears to be used as a scrap yard. There also appears to be a natural camping site at higher farm lane. Mr D Yeomans stated that the campsite is tucked right back into the woods and is not a nuisance. Mr D Yeomans stated that he did not think they needed planning permission but would follow the matter up.

Mrs J Borland stated that if there is no dedicated bus stop the buses will not stop, this made rather a nonsense of a rural bus route when the dedicated stops were few and far between. A bus stop had now been agreed along Axe Road.

There was no South Somerset District Councillor or Somerset County Councillor present at the meeting.

## 10. Finance

A) To pay:-

1. Clerk Salary of £313.10 which includes travelling expenses of £20.70. Paid by Cheque no.353
2. HMRC - £73.00 Paid by Cheque no.354
3. Crewkerne Joint Burial Board Precept of £3229.00 Paid by Cheque no. 355
4. Annual Public Liability Insurance of £257.60 Paid by Cheque no.352
5. Grant to the Village Hall as agreed in the Precept of £800 Cheque no.356
6. SALC Training Course £30.00 already paid Cheque no. 351

B) The Clerk proposes to exempt the West Crewkerne Parish from the External Audit for 2020/21. The approval of the Parish Councillors to take this course of action is required. All the Parish Councillors were in agreement.

C) To approve the Annual Governance Statement for 2020/21

This was proposed for acceptance by Mr R Franklin and seconded by Mr F Freeman and all the Parish Councillors were in agreement.

D) To approve the Annual Receipts and Payments account for the year ended 31<sup>st</sup> March 2021

This was proposed for acceptance by Mrs C Broom and seconded by Mr F Freeman and all the Parish Councillors were in agreement

E) To agree the bank reconciliation as at 31<sup>st</sup> March 2021

This was proposed for acceptance by Mr R Franklin and seconded by Mrs J Borland and all the Parish Councillors were in agreement.

F) To approve the Annual Statement of Accounts to 31<sup>st</sup> March 2021

This was proposed for acceptance by Mr R Franklin and seconded by Mr F Freeman and all the Parish Councillors were in agreement.

G) The exercise of Public Rights to the financial records of the Parish Council will be available from Monday 14<sup>th</sup> June 2021 to Friday 23<sup>rd</sup> July 2021.

All the Parish Councillors were in agreement with these dates.

H) To confirm the appointment of the internal auditor  
The Clerk had asked Mr M Wilson the internal auditor if he was willing to stand as Internal Auditor for 2021 and he agreed to stand as Auditor for 2021

11. Correspondence;

Various e-mails, Coronavirus updates and advice, SWP recycling memos, Rivers Authority newsletters, Avon and Somerset Police newsletters and Rural Bulletin.

12. Vacancy for a Parish Councillor.

Do the Councillors wish to co-op a person on to the Parish Council or re-advertise the vacancy?

After discussion amongst the Parish Councillors, it was decided to advertise the vacancy on the Parish Website.

13 To confirm that the next meeting of the West Crewkerne Parish Council will be held on Tuesday 13th July 2021 at Clapton & Wayford Village Hall at 7.00pm.

Mr R Franklin asked when the Parish Councillors have to stand down and then stand for election again. The meeting decided that the year 2023 was the year the next Parish Council elections will be held for West Crewkerne.