

## **WEST CREWKERNE PARISH COUNCIL**

### **NOTICE IS HEREBY GIVEN THAT THE ANNUAL PARISH MEETING OF WEST CREWKERNE AND FOLLOWING THAT THE PARISH COUNCIL MEETING WILL BE HELD VIA ZOOM CONFERENCING ON THE 4<sup>TH</sup> MAY 2021**

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its function: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights.

The meeting will also be recorded under the Transparency code, if anybody objects to being recorded in the meeting please bring it to the attention of the Chairman and the recording device will be stopped.

[E-Mail - theclerk-wcpc@westcrewkerne-pc.org.uk](mailto:theclerk-wcpc@westcrewkerne-pc.org.uk)

#### **ANNUAL PARISH MEETING**

The business to be transacted will be;

1. Election of a Chairman to preside over this Annual Parish Meeting
2. Apologies for Absence
3. To approve the minutes of the Annual Parish Meeting held on 14<sup>TH</sup> July 2020
4. To receive reports from any parish organisation present.
5. To receive a report from the Chairman of the West Crewkerne Parish Council
6. Public Open Forum. Each member of the public present is entitled to speak once only and shall not speak for more than five minutes.
7. To confirm that the next Annual Parish Meeting will be held on Tuesday 10th May 2022 at Clapton & Wayford Village Hall at 7.00pm.

#### **PARISH COUNCIL MEETING**

The business to be transacted will be;

1. The election of a Chairman, Vice-Chairman and Joint Burial Committee members.
2. Apologies for Absence
3. Public Open Forum – Each member of the public present is entitled to speak once only, in respect of business itemised on the agenda and shall not speak for more than 5 minutes.
4. Declarations of Interest in items on the agenda (Pecuniary or non-statutory Interests).
5. To approve the minutes of the Parish Council Meeting held on the 9th March 2021
6. Matters arising from the minutes not covered elsewhere on the Agenda.

## 7. Planning Matters.

West Crewkerne Parish Council is a Statutory Consultee for Planning Applications and as such does not make the final decision on any application. Any decisions and comments made by the Parish Council will be fed into the planning process and added to the report by the Planning Officer. South Somerset District Council is the Planning Authority and will issue the final decision notice (Planning Determination) once their investigations into the application, consultation period and decision making process has been completed.

A). Fuzzy Ground and concerns raised.

Any further information on the enforcement of the original planning application?

B): 20/03273/FUL Land at Os4600 Peckmoor Farm Henley, Crewkerne Somerset.  
Use of land for siting of 3 holiday lodges and formation of hard standings and trackways.

**Awaiting decision.**

## 8. Highway Matters

Roundham

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9. Reports from Councillors, including District and County Councillors.

## 10. Finance

A) To pay:-

1. Clerk Salary of £313.02 which includes travelling expenses of £20.70
2. HMRC - £20.70
3. Crewkerne Joint Burial Board Precept of £3229.00
4. Annual Public Liability Insurance of £257.60
5. Grant to the Village Hall as agreed in the Precept of £800
6. SALC Training Course £30.00 already paid

B) The Clerk proposes to exempt the West Crewkerne Parish from the External Audit for 2020/21. The approval of the Parish Councillors to take this course of action is required.

C) To approve the Annual Governance Statement for 2020/21

D) To approve the Annual Receipts and Payments account for the year ended 31<sup>st</sup> March 2021

E) To agree the bank reconciliation as at 31<sup>st</sup> March 2021

F) To approve the Annual Statement of Accounts to 31<sup>st</sup> March 2021

G) The exercise of Public Rights to the financial records of the Parish Council will be available from Monday 14<sup>th</sup> June 2021 to Friday 23<sup>rd</sup> July 2021.

H) To confirm the appointment of the internal auditor

## 11. Correspondence;

Various e-mails, Coronavirus updates and advice, SWP recycling memos, Rivers Authority newsletters, Avon and Somerset Police newsletters and Rural Bulletin.

12. Vacancy for a Parish Councillor.

Do the Councillors wish to co-op a person on to the Parish Council or re-advertise the vacancy?

13 To confirm that the next meeting of the West Crewkerne Parish Council will be held on Tuesday 13th July 2021 at Clapton & Wayford Village Hall at 7.00pm.

If any member of the Public wishes to join the zoom meeting please contact the clerk on the email address shown at the top of the Agenda.