

Minutes of the Annual Parish Meeting and the Annual Meeting of West Crewkerne Parish Council held at Clapton & Wayford Village Hall on Tuesday 8th May 2012.

Present:- Mrs J Borland (Chairman), Mr J Wyatt, Mr S Wetherall, Mr H Ploszek, Mrs S Swaffield, Mr F Broom, District Councillor Mrs S Osborne and the Clerk Mr C D Payne. There were nine members of the public present.

Apologies:- None

Absent:- Mrs K Turner.

ANNUAL PARISH MEETING

Reports from Parish Organisations:-

None present.

The Annual Report from the Chairman of the Parish Council:-

See attached. (Appendix 1).

Any Other Business:-

Mr R Franklin raised the following questions:-

- 1) He asked for details of a field in Hewish being used as a building yard. The parish council were unaware of this and Mr Franklin was asked to contact the Planning Department at SSDC.
- 2) He reported water flowing from the road at the Woolminstone Cross Roads. This to be reported to SCC Highways.
- 3) He asked what was happening regarding the recent building work at the travellers site. Mrs S Osborne confirmed that the Enforcement Officer was well aware of what was happening on the site and was in contact with the occupiers to formalise the situation.
- 4) He asked about noise pollution and was directed to the Environmental Health Department at SSDC.

District Councillor Mrs S Osborne spoke on Neighbourhood Planning and it was understood that SSDC were to arrange seminars for Parish Councils on this topic.

This part of the meeting ended at 7.15 pm.

ANNUAL MEETING OF THE PARISH COUNCIL

At the request of a number of the public present the Planning Matters were dealt with first.

A) 12/00554/LBC – Henley Manor. – The erection of a gate between existing pillars. – Approved by SSDC.

B) 12/00530/FUL – Wydale Plastics, Cathole Bridge Road. – Installation of photovoltaic panels to south facing roof slopes. – Approved by SSDC.

C) 12/00726/FUL – Manor Farm, Hewish. – The erection of a polytunnel. – No objections.

D) 12/00232/FUL – Land OS 3600 South of Hewish. (The Old Pink Plant Company Site) – The erection of an agricultural storage building. – No objections.

E) 12/01288/FUL – Peckmoor Farm, Henley – Change of use of land for the siting of 5 holiday lodges. – Mr M Williams gave a report on behalf of the applicant. – No objections.

F) 12/01667/DPO – Flaxhayes, Woolminstone. – The modification of Clause 1B of the S106 agreement attached to planning permission 911944 to allow release of 17.67 acres of land. – To the members for consideration.

Apologies: - None

Declarations of Interest: - Mrs J. Borland & Mrs S. Swaffield – Finance – The Village Hall Grant.
Mrs S. Swaffield – Planning - Land OS 3600. Mr S. Wetherall – Planning – Flaxhayes.

Election of Officers:-

- A) Chairman – Mrs J Borland. Proposed by Mr J Wyatt. Seconded by Mrs S Swaffield. Carried unanimously.
- B) Vice Chairman – Mr H Ploszek. Proposed by Mrs J Borland. Seconded Mr J Wyatt. Carried unanimously.
- C) Burial Board Members. – Mrs J Borland, Mr H Ploszek & Mr J Wyatt. Proposed by Mr F Broom. Seconded by Mrs S Swaffield. Carried unanimously.
- D) Tree Warden. – After consideration of the job description issued by the South Somerset Tree Warden Group it was agreed that due to the size of the parish, all members would act in this capacity and the Clerk would be the co-ordinator.

The minutes of the meeting held on 13th March 2012, having previously been circulated, were approved and signed as a true record.

Matters Arising:-

A question was raised regarding the progress of the planning application 12/00407/FUL – The land at Higher Purtington. – Change of use to an equestrian show ground. It was understood that the planning officer was still considering the case.

Traffic Speed through Clapton:-

A response had been received from Mr D Grabham to the question of the use of the SID results. He advised that details were supplied to locally elected county councillors and the police. He agreed with our concerns that there were no visual improvements in the results which he pointed out were taken of the actual approach speeds of the vehicles and suggested that later in the year additional equipment be used to take speeds exiting the monitoring area.

The Village Hall:-

Mr R Mussett had advised the Clerk that a planning application was being prepared in respect of improvements to the entrance porch to the hall. The planners had suggested that the application be made by the parish council with the village hall committee as their agents. This would reduce the planning application fee by about half. The members agreed to this proposal. In the discussion with Mr Mussett the Clerk had suggested that if the project was sponsored by the parish council and any grants made in their name it would be possible for a claim to be made for a refund of the VAT. Mr Mussett was exploring this possibility and the members had no objections to this proposal at this stage.

Community Infrastructure Levy:-

The Clerk gave details of a meeting held by SSDC on 13th March 2012 explaining their proposals regarding a levy on new houses. The meeting had been poorly attended through what was thought to be the lack of publicity given to the event. It was also recorded that there had been limited cover of the proposals in the local press. Many concerns had come from the meeting and the Clerk provided members a copy of a letter sent to SSDC after the meeting. Members were asked to look out for any further details that SSDC provide on this topic during the consultation period.

Highway Matters:-

- 1) Hewish Cross-roads/Seaborough Turning. –The pothole at this junction had been marked by the Highways Department for repair.
- 2) Highways had inspected the subsidence on the edge of the road by Folly Farm and although not technically part of the highway, they had agreed to take remedial action.

Reports from Councillors:-

Mr H Ploszek gave a report on behalf of the Friends of Crewkerne Station which included Flags for the Queens Diamond Jubilee, Grass Cutting and Flower Displays.

Mrs S Osborne gave a report on behalf of SSDC. This included an update on the Local Development Plan and Neighbourhood Planning.

Finance:-

A) Authority was given to pay the following accounts:-

1) The Burial Board Precept - £2260.00.

2) Zurich Insurance. - £225.00.

B) Consideration was then given to the annual grant for the Village Hall and after discussion it was agreed that this should remain at £500.00 together with a further £60.00 to cover the use of the hall for parish council meetings.

C) Members were then presented with the Annual Receipts & Payments Account for the year ended 31st March 2012. This was approved. – (Appendix 2)

D) The Bank Reconciliation at 31st March 2012 was agreed. – (Appendix 2).

E) The Annual Statement of Accounts to 31st March 2012 was approved.

F) The Annual Governance Statement was approved.

G) The Clerk advised that the Internal Audit had been carried out by Mr R Mussett. Thanks were recorded to Mr Mussett for doing this work on behalf of the parish council.

H) Mr J Wyatt pointed out that the parish council could yet receive a bill from the solicitors who acted in the abortive purchase of the Former Sewage Site in Clapton and future provision should be made for this.

Computer Equipment:-

The Clerk explained the difficulties he had had recently with his own computer equipment and asked the members to give authority for a new lap top and printer to be purchased by the council. This would be used solely for parish council business and would enable a more accurate assessment to be made for computer paper and ink. The Somerset Association of Local Councils had recommended that each parish held its own equipment rather than use equipment supplied by the Clerk. After consideration the members agreed that the Clerk should obtain a quote for equipment and refer back to them.

Correspondence:-

1) SSDC – Our Plan – Your Future 2012 – 2015. A copy of the document was given to Mrs J Borland.

The next meeting was arranged for Tuesday 10th July 2012 at Clapton & Wayford Village Hall at 7.00 pm.

The meeting closed at 8.35 pm.