

**CREWKERNE AND WEST CREWKERNE**  
**JOINT BURIAL COMMITTEE**

Minutes of a Meeting held on Tuesday 4 April 2017 at 6.45 p.m. in the Council Chamber, Town Hall, Crewkerne.

**PRESENT:**

Cllrs. Mrs J. Borland (Chairman), Ms C. Broome, F. Freeman, M. Best, Mrs A. Stuart

In attendance: Mr P. Davidson (Clerk)

Members of the public: none.

**50 TO NOTE APOLOGIES FOR ABSENCE**

16/17

Apologies for absence were received from Cllrs. Mrs S. Allman (unwell), R. Pailthorpe (work commitments) and D. Wakeman (work commitments).

**51 OPEN FORUM**

16/17

None.

**52 TO APPROVE THE MINUTES**

16/17

It was **AGREED** that the minutes of the annual meeting of the Joint Burial Committee held on Tuesday 13 December 2016 be **APPROVED**.

**53 DECLARATIONS OF INTEREST**

16/17

None.

**54 CLERK'S REPORT**

16/17

The report was noted.

Regarding bins, Cllr Best advised that the bins used to be marked up to allow waste to be separated, but this was not now the case. It was also noted that the bins were often full on days when members of the public visited the cemetery in numbers, such as at Easter and Mothering Sunday. The Clerk was asked to follow up these observations.

Regarding the stone circle, Cllr Broome advised that, historically, the stone circle used to be a viewing point. Councillors considered that a future option may be to resurrect this idea.

It was noted that the piles of wood at the far end of the cemetery were unsightly and should be removed. It was suggested that the wood may well be suitable for use by the local wood turners. The Clerk was therefore asked to place an article in the next Town Council newsletter, inviting those interested in making use of the wood to contact the Clerk.

55 **FINANCIAL MATTERS FOR CONSIDERATION**

16/17

- a) Accounts for Payment: To approve the following payments, which include reimbursement to Town Council for the period 1 December 2016 to 31 March 2017.

The Clerk reported that Cllr. Mrs Borland had verified the accounts for the period 1 December 2016 to 31 March 2017.

It was **AGREED to approve the following payments:**

<u>Chq. No.</u>	<u>Net</u>	<u>VAT</u>	<u>Total</u>	<u>Payee</u>
000020	£55.00		£55.00	Stones (refund)
000021	£12,369.00	£1,706.15	£14,075.15	Crewkerne Town Council

- b) Bank Reconciliation: To report the bank reconciliation for 31 March 2017 has been completed.

The Clerk advised that the bank statement covering the period from 1<sup>st</sup> March to 31<sup>st</sup> March 2017 had yet to be received. The bank reconciliation would therefore be circulated to Councillors when available.

- c) End of year financial summary: To consider the Receipts and Payments Variance reports as at 31 March 2017, together with summary of Allocated and General Reserves.

The Clerk distributed copies of the end-of-year financial summary and the statement of allocated and general reserves. It was noted that it had been a very positive year financially.

- d) Asset Register: To note the updated Asset Register.

Noted.

56 **TO APPROVE APPLICATIONS, TRANSFERS AND MEMORIALS RECEIVED**

16/17

**The following applications and memorials were APPROVED:**

**PLOT PURCHASE**

Joan May Apperley	EXP22
Jean Frances Durnford	EXP23
Victoria Louise Le-Fort	EXP30
Janet Rosemary Willy	W1 3159
Shirley White	CSK NE 211
Ann Field	EXP24
Patricia Irwin	EXP25
Simon Cross	EXF01
Paul Caddy	EXG1

**TRANSFERS**

Valerie Toogood	CSK J2/J3
Kay & Graham Buncombe	C4-264
Lindi Singleton	CSK NE94

**MEMORIALS**

Frances Wright	EXL12
A E Stoodley	Plaque Gard of Rem
A E Stoodley	Plaque Field Maple
Valerie Toogood	CSKJ2
Aidan Marsh	T6-2624/5
Kay & Graham Buncombe	C4-264
Shirley White	CSKNE211
A J Wakeley	Plaque Gard of Rem
Eric Blunn	D1-291
Norma Rendell	Plaque Gard of Rem

**57 TO CONSIDER A REQUEST RECEIVED FOR A WOODLAND BURIAL SITE**

16/17

Councillors considered the request received for a woodland burial site. After discussion, it was **AGREED that this request could not be approved, because:**

- **A dedicated woodland burial site is already available locally at Higher Ground Meadow at Corscombe, which is an appropriately rural setting.**
- **With neighbouring cemeteries at or near full capacity, there will be increasing pressure on space at Crewkerne cemetery. It was therefore important to fully utilise the remaining space within the cemetery.**
- **The ground is consecrated.**

**58 TO RECEIVE THE VISIT REPORTS FROM CLLR. MRS BROOME AND FROM CLLR. PAILTHORPE**

16/17

Cllr Broome reported that she had visited the cemetery and was pleased with its overall condition. The only issue of note was the unsightly pile of wood at the far end of the cemetery (as noted in the Clerk's report: see 16/17 54 above).

On passing the cemetery on the evening of the 23<sup>rd</sup> January, Cllr Broome had observed that the cemetery gates were open. It was noted that this had coincided with a period of sickness of the cemetery superintendent.

**59 MATTERS OF REPORT**

16/17

Cllr Borland noted that the table in the chapel was very rickety. The Clerk was asked to look into obtaining a suitable replacement.

**60 PROPOSED FUTURE MEETING DATES**

16/17 3 October 2017, 12 December 2017 and 10 April 2018

The proposed future meeting dates were **AGREED.**

**61 DATE OF THE NEXT MEETING**

16/17

Annual Meeting to be held on Tuesday 6 June 2017 at 6.45 p.m. at the Townsend Cemetery, preceded at 6.15 pm by the annual inspection tour of the cemetery by the Committee.

The meeting closed at 7.35 p.m.

**Signed.....**

**Dated.....**

BB04Apr2017